

**RUTHERFORD COUNTY LIBRARY SYSTEM
BOARD OF DIRECTORS
MINUTES OF MEETING
Monday, August 15, 2022**

MEMBERS PRESENT:

Janita Baucum	Larry Flowers	Phil King	Kory Wells
Tim Bowling	Rollie Holden, Jr.	Sylvanye “Sam” Roh	
Lauren Brandon	Lynette Ingram	Steve Sullivan	

MEMBERS ABSENT:

OTHERS PRESENT:

Rita Shacklett, Director, RCLS	Donna Jordon, Branch Supervisor, Eagleville
Carol Ghattas, Branch Manager, Linebaugh	Cynthia Matthews, Asst. Director, Stones River Reg. Lib.
Mindy Barrett, Branch Supervisor, MGL Library	Bearl Beasley, President, Friends of Linebaugh Library
Kathleen Tyree, Branch Manager, TEC Library	Elsa Britt, Recorder
Ginger Graves, Branch Manager, Smyrna Library	

OTHERS ABSENT:

Theresa Pickett, President, Friends of Smyrna Library Beth Wheeler, President, Friends of Eagleville Library

=====

CALL TO ORDER:

The regular meeting of the Board of Directors of the Rutherford County Library System was called to order by Mr. Holden, Chair, on Monday, August 15, 2022, at 5:00 p.m. at Linebaugh Public Library.

WELCOME NEW MEMBERS/SPECIAL GUESTS (IF ANY):

REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING:

The Minutes of Meeting held on July 18, 2022, were presented for approval. There being no corrections, additions, and/or changes Ms. Ingram made a motion to approve the minutes as presented. Mr. Flowers seconded. Those who were present voted “aye”. Motion carried.

CONSENT AGENDA: None.

REPORTS FROM COMMITTEES OF THE BOARD

Budget and Finance: The financial reports ending July 31, 2022, were not available as of this reporting. They will be presented at next month’s meeting.

Personnel Committee: Ms. Ingram reported the Board completed the Director’s performance evaluation. On behalf of the Personnel Committee Ms. Ingram made a motion to approve a 3.5% increase to the Director’s salary. Ms. Roh seconded. Those who were present voted “aye”. Motion carried.

By-Laws & Policies: Ms. Baucum made a motion to approve the amendments to Article V, Section 4 to the RCLS Bylaws reducing the number of board members needed to constitute a quorum from seven (7) to six (6) as the number of Board members were reduced from thirteen (13) to eleven (11). Ms. Ingram seconded. Those who were present voted “aye”. Motion carried.

Nominating: Ms. Roh reported new councilmember for the City of Murfreesboro will not be sworn into office until September so we will not know who will be appointed to the RCLS board until then.

Development & Acquisitions: Mr. King reported Linebaugh has been notified that Joyce Malone passed away and left a bequest to Linebaugh. RCLS is in a process of creating an account that will transfer the money from Ms. Malone's estate to the RCLS's new account. Mr. King will keep the Board posted concerning this matter.

Strategic Planning: Ms. Wells had nothing to report at this time.

Facility Maintenance: Mr. Sullivan reported the Smyrna's issue with Emergency Exit has been corrected.

REPORTS FROM LIBRARIES & SUPPORT ORGANIZATIONS:

Linebaugh Library: Reports were submitted in the packet. Ms. Ghattas added that she received no applicants for the Maintenance position and therefore, she's reaching out to Lee Co. again to contract the position with them.

MGL Library: Reports were submitted in the packet.

Technology Engagement Center (TEC): Reports were submitted in the packet.

Bookmobile (BKM): Reports were submitted in the packet.

Historical Research Center (HRC): Reports were submitted in the packet.

Friends of Linebaugh Library (FOLL): Mr. Beasley reported the following:

- Sold a book through eBay for \$500.00.
- No book sales in July and August. Book sales will resume in September.
- The FOLL is looking forward moving the bookstore to the library (first floor).

Smyrna Library: Reports were submitted in the packet.

Friends of Smyrna Library (FOSL): Ms. Graves gave a verbal report:

- FOSL presented Andrew Hagler (12-year old) Top Youth Reader for the 2022 SRP, a \$25 Wal-Mart gift card.
- Fund the purchase of eight (8) books up to \$125.00 for the Teen Book Club.
- Approved \$600.00 to fund the Smyrna Senior Citizen Book Club for a year.
- As of August 10th, received applications from ten (10) local authors for the FOSL Local Author Fair.

Eagleville Library: Reports were submitted in the packet.

Friends of Eagleville Library (FOEL): Ms. Jordon included FOEL's activities in her written reports.

Rutherford County Library System (RCLS): Reports were submitted in the packet. Ms. Shacklett added the following to her written reports:

- RCLS is changing the property/liability/workers' compensation/vehicle insurance provider from Berkley Southeast Insurance Group as their premium went up to over \$22,000.00. Our insurance broker, Ken Halliburton, researched and found The Hanover Insurance Group at slightly over \$15,000.00 for the

same coverage. Mr. Halliburton will double-check his numbers and will get back with Ms. Shacklett. If the difference is substantial, we will switch from Berkley Southeast to Hanover for the RCLS's / property/liability/workers' compensation/vehicle coverage.

- The rate for the Directors and Officers and Employment Practices with Cincinnati Insurance remains the same.

Stones River Regional Library: Ms. Matthews distributed her reports to the Board.

OTHER BUSINESS: None.

The meeting adjourned at 5:40 pm.